

# **MASON COUNTY MIDDLE SCHOOL**

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May 13, 2009

To Whom It May Concern:

I am writing this letter as a reference for Michael White. I have served as his supervising administrative during the time he has been in our building. Mr. White was employed as a substitute teacher for over a year and at present is serving in a teacher's aide position. During his time in our building he has demonstrated many attributes of an effective teacher.

He is prompt in his duties and always at his duty station in the morning and afternoon. Instructionally, he follows lesson plans given to him and prepares plans for his students when needed. He adjusts his lessons according to the need of each student in each content. He has great rapport with the students and is able to communicate effectively with them while at the same time maintaining professionalism. He was able to handle all classroom management issues as a substitute teacher and handles his young charges as an aide with limited classroom disruptions.

He is certified in both math and language arts for the middle grades. He has a great rapport with our students and will make a good teacher in the future.

In closing, I recommend Mr. Michael White for a teaching position. If additional information is needed, please contact me.

Sincerely,

Betsy Cook  
Principal